

# FAST TRACK

## Wachovia Short Sale Request Form

In order to expedite your next short sale, please email or fax this completed form to your local Short Sale Manager, Scott Jester. Please include the fully executed sales contract, and an estimated HUD-1.

**\*\*\* If pre-listing or pre-approval, please indicate in "Comments" line. \*\*\***

Loan Number(s): \_\_\_\_\_

Seller's Name: \_\_\_\_\_

Jr. Lien Holder: \_\_\_\_\_

Current Balance - Jr.: \_\_\_\_\_

Property Address: \_\_\_\_\_

Seller Contact Info: \_\_\_\_\_

Realtor Contact Info: \_\_\_\_\_

name/office

email

phone

fax

address

phone

Escrow Contact Info: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

*(To be completed by Wachovia Employees only):*

Incentives details that have been offered: \_\_\_\_\_

Type of appraisal that was ordered  
Or needs to be ordered: \_\_\_\_\_

Estimated COE: \_\_\_\_\_

Your local Short Sale Manager contact information:

**SCOTT JESTER**  
scott.jester@wachovia.com  
Cell: (561) 512-4758

*We look forward to working with you!*



**WACHOVIA**

## Wachovia Short Sales Made Easy

1. Obtain Listing Agreement
2. Contact local Short Sale Manager as soon as you get the listing (see attached)
3. Short Sale Manager will notate in Wachovia system that the property is listed; Listing Agent will notate in MLS "Wachovia Short Sale".
4. Short Sale Manager can conduct a "pre-contract" interview with seller, if needed
5. Send HUD and ratified contract to local Short Sale Manager via email, once received
6. Receive approval/minimum net from Wachovia
7. Obtain settlement letter from any junior lien holders
8. Close in 45 days or less



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